



**TRIALOGUE CLUB INTERNATIONAL**  
**MEMBERSHIP TERMS AND CONDITIONS**

*Moscow, December 1, 2017*

**1. Objectives and format of the Club**

1.1. The **Trialogue Club International** (hereinafter - the Club) Trialogue Club International is a meeting place for discussion and source of up to date analytics on the key issues of the global agenda, international security and Russian foreign policy for diplomats, experts, businessmen and journalists. The objective of the Club is to improve international mutual understanding through the participation of the Club members in the regular Club meetings and other events of the Club, and obtaining exclusive information materials and consultations from the experts of the Trialogue Club and its partner organizations.

1.2 The current work of the Club, in particular, collecting membership fee, working with the Club members, organizing the Club meetings, publication, etc., is organized by "Trialogue" Ltd.

1.3. Formats of the Club activities are:

1.3.1. Meetings of the Club – 4– 6 times a year. The meetings are organized by the Club itself or in cooperation with its partners, other think tanks and the members of the Club.

1.3.2. Providing members of the Club with the Russia Confidential exclusive analytical newsletter – no less than 8 issues per year.

1.3.3. Providing members of the Club with newsletters, bulletins and other information and analytical materials in electronic and/or printed format.

1.3.4. Consulting Club members through individual counseling, providing corporate consulting services.

**2. Club membership**

2.1. Members of the Club can be both Russian and foreign individuals and legal entities.

2.2. Club membership can be obtained on the basis of an invitation, received by the candidate from "Trialogue" Ltd or on the basis of the recommendation of one of the Club members. Club membership can not be obtained without the proper invitation or recommendation of the Club member. The "Trialogue" Ltd has the right to reject any such application or request.

2.3. Club members are divided into the ones of fixed-term membership and the termless ones. Termless members of the Club are its corporate founding-members PIR Center and "Trialogue" Ltd. The rest of the Club members are of the fixed-term type.

2.4. Club members are divided into individual and corporate ones. Individual members include individuals who are represented in their personal capacity. Corporate members include legal entities who are represented by two representatives.

2.5. Club membership for all fixed-term members is for a fee with exception to Honorary Members.

2.6. Chairman of the Club may invite the most authoritative representatives of the academic, expert, diplomatic community to join the Club as Honorary members on a free of charge basis. Honorary members of the Club can be individual and corporate ones and have the appropriate rights.

### **3. The rights of the Club members**

3.1. Individual club members are entitled to:

3.1.1. Participate in the Club meeting in personal capacity only. Transfer of individual membership rights and of membership card is not allowed. Participation in a meeting occurs by the invitation.

3.1.2. Invite one person who is not the Club member to attend certain Club meetings. The participation of the guest is to be paid by the inviting member.

3.1.3. Receive a copy of the Russia Confidential exclusive analytical newsletter by e-mail. According to the Club Terms and Conditions, the transfer of the bulletin to third parties is not allowed.

3.1.4. Participate in the public events (conferences, seminars, round tables, briefings, etc.) held by “Trialogue” Ltd and its partner organizations. The organizers reserve the right to hold these events in English, in Russian, or in both languages with the translation.

3.1.5. Receive the unlimited number of electronic publications and other materials of public character in Russian and (or) in English on the basis of the registration.

3.1.6. Have access to restricted areas of the web-site [www.pircenter.org](http://www.pircenter.org) (in the club section) by a password to be provided.

3.1.7. Receive individual consulting services.

3.2. Corporate Club members are entitled to:

3.2.1. Participate in the Club meetings in attendance of two representatives. Appointment of representatives delegated to the meeting is in each case determined by an authorized representative of corporate member of the Club at its discretion. Participation in a meeting occurs by the invitation and after presenting membership card.

3.2.2. Invite two persons who are not the Club members to take part in the Club meeting. The participation of the guests is to be paid by the inviting fixed-term member.

3.2.3. Receive two copies of the Russia Confidential exclusive analytical newsletter by e-mail. Share the bulletin with the other representatives of the corporate member.

3.2.4. Participate in the public events (conferences, seminars, round tables, briefings, etc.) held by “Trialogue” Ltd and its partner organizations in attendance of two representatives. The organizers reserve the right to hold these events in English, in Russian, or in both languages with the translation.

3.2.5. Receive the unlimited number of electronic publications and other materials of public character in Russian and (or) in English on the basis of the registration.

3.2.6. Have access to restricted areas of the web-site [www.pircenter.org](http://www.pircenter.org) (in the club section) by a password to be provided. The password is provided to an authorized representative and may be used by any other representative of a corporate member. According to the Club Terms and Conditions, the transfer of the password to third parties is not allowed.

3.2.7. Receive corporate consulting services from the experts.

3.2.8. Receive other corporate services from “Trialogue” Ltd and its partner organizations.

#### **4. The duties of the Club members**

4.1. All fixed-term members of the Club shall:

4.1.1. Pay the annual membership fee on time.

4.1.2. Inform the Club Secretariat via [secretary@trialogue-club.ru](mailto:secretary@trialogue-club.ru) or by phone +7 985 764 98 96 of changing their postal (and/or) e-mail address, other contact information to deliver the invitations and materials on time. Corporate members of the Club inform who is their authorized representative receiving the invitations and approving representatives to obtain materials and attend meetings of the Club, and his/her contact information.

4.1.3. Confirm participation in the Club meeting not later than three working days before the meeting

4.1.4. Not to share the Russia Confidential analytical newsletter, as well as the Password to the Club section of the web-site [www.pircenter.org](http://www.pircenter.org) with individuals and legal entities who are not members of the Club

4.2. All individual members of the Club are invited to present their short curriculum vitae (in English and (or) in Russian) and photo to be placed in the Club section of the web-site. The response to this query is optional.

#### **5. Meetings of the Club**

5.1. Meetings of the Club are held 6 times a year with invited guest (speaker), who is a leading expert in the field of international development, global and regional security and Russian foreign policy.

5.2. Meetings of the Club are convened by the Chairman of the Club or on his/her behalf by termless member of the Club.

5.3. Chairman of the Club is appointed by a decision of director of the "Trialogue" Ltd from the leading experts in the field of international security and foreign policy, for a period of 2 years. If 90 days prior to expiration of the authority of Chairman none of the parties that nominated him expresses in written form their intention to change the Chairman, the Chairman continues to perform his duties for the next two years.

5.4. Members can express their intention to change the Chairman of the Club, which should be conveyed in writing to the Director of the "Trialogue" Ltd. In case the initiative to change the Chairman of the Club serves more than 1/3 of the Club members, Director of the "Trialogue" Ltd appoint a new Chairman of the Club.

5.5. As a rule, Chairman of the Club notifies Club members about the upcoming meeting not later than 1 week before.

5.6. As a rule, the working language of the Club meetings is English. The organizers of the meeting can also provide interpreting into English (Russian).

5.7. Duration of the meeting is 2 – 3 hours.

5.8. A meeting can be held in fully public mode, in fully confidential mode or by the rule of Chatham House. Members of the Club are to be notified about the meeting format in advance.

5.9. If a member of the Club decides to invite a guest to take part in the meeting, this information has to be obtained by the Secretariat no later than 3 days before the

meeting. The fee for a guest can be paid in advance, during the meeting (in cash), or within 3 days after the meeting.

5.10. In case of meeting to be held outside of Moscow, the Club members who are non-residents of the city, are to be provided with all necessary information, including information about hotels, and, if necessary, with business invitations.

## 6. Russia Confidential

6.1. The Russia Confidential exclusive analytical newsletter is issued by the "Trialogue" Ltd for the Club members' personal use only.

6.2. The newsletter contains exclusive analytical materials on international security, international development, foreign and domestic policy of Russia and the CIS, prepared by the staff and invited experts specially for Russia Confidential

6.3. At least during 30 days since the day of issue the bulletin materials are confidential and must not be quoted and transfer to the non-members.

6.4. In 30 days after the day of issue the "Trialogue" Ltd can remove the exclusive and confidential status of the material, after which in such cases it is to be published in different editions and can be used by the Club members for quoting.

6.5. The bulletin is disseminated via e-mail between the Club members as a rule in in English, or with translation into Russian.

6.6. The Club member can also receive a paper copy of the newsletter.

## 7. Membership fees

7.1. Inclusion in the list of fixed-term members of the Club and membership renewal is carried out in three days after the payment of membership fee is done.

7.2. Club membership is carried out and extended on an annual (or biennial) basis, from January till December.

7.3. After including in the list of fixed-term members the Club member is charged **the lump-sum entrance fee** of 10 000 RUB for individual members, and 15 000 RUB for corporate members.

7.4. The Club members are charged **the annual membership fee** in the amount prescribed in the Appendix 1 and approved by the "Trialogue" Ltd not later than December 1st of the year preceding the year for which payment is made.

7.5. Alternatively, the Club members can choose to pay **the two-year membership fee** in the amount prescribed in the Appendix 1 and approved by the "Trialogue" Ltd no later than December 1st of the year preceding the year for which payment is made. This will guarantee the lower membership fee.

7.6. Payment of fees has to be made no later than January 31 of the next year after the year of membership termination, basing on the invoice issued by the "Trialogue" Ltd.

7.7. If membership fee is not paid by the deadline, the membership freezes, invitations and materials are not sent. After the payment is made, all non-received materials are to be sent to the member.

7.8. If membership fee is not paid until March 15th, the Club membership will be canceled.

7.9. In case the Club membership suspended for a period of 24 months or less, upon resumption of membership the fee will not be charged. In other cases, the lump-sum entrance fee is charged.

7.10. In case the payment is made before December 31<sup>st</sup> of the year preceding the year of membership, 10% discount is applicable.

7.11. In case of joining the Club after June 1st of the year when membership begins, a new member of the Club receives a 20% discount starting from the first year of membership. Year of membership is always coincide with the calendar year and ends on December 31 of the year, when the membership began. This discount is not applied for the lump-sum entrance fee.

7.12 We welcome and appreciate when the Club members recommend the Club membership to others. Apart from the fact that such recommendation automatically opens the door to membership in the Club, it is also rewarded by us **in the following way:**

The Club member, who gives such recommendation, after new member will join the Club, receives a discount for membership for the next period at a rate of 5% for 1 new individual Club member; 10% for 1 new corporate Club member; 10% for 2 new individual Club members; 20% for 2 new corporate Club members; 15% for 3 new individual Club members; 30% for 3 new corporate Club members; 20% for 4 or more new individual Club members; 35% for 4 or more new corporate Club members.

## **8. Effects of the Terms and Conditions and transitional period provisions**

8.1. These Terms and Conditions come into effect since January 1, 2018.

8.2. Before December 31, 2017 previous prices and rules are applied.

8.3. For the Club members who became members before December 1st, 2017, the effect of these Terms and Conditions are applied only to the extent that does not impair the conditions of their membership. For such Club members these Terms and Conditions will come into effect starting from June 1st, 2018

**FEE FOR MEMBERSHIP IN THE TRIALOGUE CLUB INTERNATIONAL  
2018-2019**

<b>Period</b>	<b>Individual</b>	<b>Corporate</b>
01.01.18. – 31.12.18. (1 year)	50 000 RUB	80 000 RUB
01.01.18. – 31.12.19. (2 years)	90 000 RUB	140 000 RUB

**FEE FOR PARTICIPATING IN CERTAIN MEETINGS OF  
THE TRIALOGUE CLUB INTERNATIONAL<sup>1</sup>  
2018-2019**

<b>On the recommendation of the Club individual member (for 1 person)</b>	<b>On the recommendation of the Club corporate member (for 1 person)</b>
4500 RUB	3500 RUB

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<sup>1</sup> For guests on the recommendation of the Club individual and corporate members, according to the provisions of these Terms and Conditions